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7 March 1968

**MEMORANDUM FOR: Deputy Director for Support****SUBJECT : Weekly Report of the Office of Training****1. Harvard Management Official Cites Agency Students**

During an OTR visit, Thomas Duane, Director of the Program for Management Development of Harvard's School of Business, was complimentary of Agency students who have attended the PMD (Harvard's management course for students below the supergrade level) and paid special tribute to the Agency's last two candidates, [REDACTED] of ORD 25X1A9a and [REDACTED] of Security. He also appeared impressed with the Agency's candidate selection process and outlined criteria used by the Harvard Admissions Committee in selecting students from the large number of nominations.

Duane revealed PMD plans to accept 125 students beginning in the fall term over 75 in the past, and also to run two concurrent sections twice a year. This will provide maximum opportunity for participation. He has agreed to consider two Agency candidates (one for each section) twice a year but cannot guarantee two spaces for the Agency on a regular basis.

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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25X1C



3. Initial Efforts Appear Good in Vietnamese Language PAI

A four-week language tryout of program-assisted Basic Vietnamese, prepared by the American Institutes for Research, was completed with seven of the eight subjects achieving 90 or better on the criterion test -- one student scored a perfect 100 and the lowest score was 83.

This means that seven of the eight students achieved a courtesy level which would enable them to meet the most basic language needs in Vietnam. Some problems arose in some facets of the program which must still be reworked. A comprehensive report on the entire program is expected to be completed soon.

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4. Primer Course for Nominees for Senior Schools Proves Valuable

Favorable feedback continues on OTR's three-day course provided by the Intelligence School, a prerequisite for Agency nominees to senior schools, defense colleges and for full-time academic training. Since a collateral purpose of many of the schools and colleges is to improve briefing techniques, introduction to the subject by the OTR course is apparently proving extremely valuable in enabling Agency students to "get the jump" on others and reflect credit on the Agency from the beginning.

5. Non-Agency Briefings

During this reporting period, the following non-Agency briefings were provided:

At Headquarters, Mr. Gardner Ackley, new U.S. Ambassador to Italy, on the over-all mission of the Agency.

At the Defense Intelligence School, to 30 members of the Advanced Intelligence Course, on the "Mission, Functions, and Organization of CIA."

At Ft. Myer, to a discussion group of 50, led by two chaplains and consisting of young people on active duty with the military, on the Agency. Previous speakers were from the FBI and the Air Force.

At the Military Assistance Institute, to 60 students, "Communist Economic Activity in Underdeveloped Countries."

At the [REDACTED] "Current Communist Ideology and Programs."

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6. Other Training Topics

In view of the JMWAVE closing this summer, efforts are continuing with WH Division representatives to gain Project [REDACTED] support for the one-week phase of the Operational [REDACTED] Course. . . . In the most recent Administrative Procedures Course, the programmed paper on "How to Calculate Per Diem" continues to be an effective teaching device. Also, students performed as well on a program-assisted dispatch test as previous groups who were instructed by formal lecture. . . . The Defense Language Institute informally advises that they will accept OTR's proposal to present a combination Chinese Mandarin Course requested by FE [REDACTED]. Details will be worked out for an April or July running. 25X1A2d2  
25X1A14a  
25X1A8a

With completion of a current Far East TDY trip, every faculty member of the School of International Communism will have had an overseas trip within the past three years. While these trips are obviously no substitute for a PCS assignment, the fact that they have been working, rather than just familiarization, trips has afforded these instructors close contact with stations, thereby considerably increasing the value of these assignments. . . . Student enthusiasm for the recently concluded CI Familiarization Course was evident again when critiques recommended lengthening the course. Extension of the present 8-10 working day curriculum may be expanded experimentally in a June running.

/s/  
John Richardson  
John Richardson  
Director of Training

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